

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF LEWIS COUNTY, WASHINGTON**

**IN RE:**

APPROVING AGREEMENT BETWEEN LEWIS COUNTY     )  
AND THE CITY OF WINLOCK FOR BUILDING CODE     )     **RESOLUTION NO. 02 - 363**  
ENFORCEMENT AND INSPECTION SERVICES     )

WHEREAS, the Board of County Commissioners has reviewed an Agreement between Lewis County, Washington, and the City of Winlock regarding building code enforcement and inspection services to be provided to the City of Winlock by the Lewis County Community Development Department to enable the City to continue its building permit program; and

WHEREAS, a copy of said agreement is included herewith as Exhibit "A"; and

WHEREAS, said agreement shall run continuously upon execution; and

WHEREAS, it appears to be in the best public interest to authorize the execution of said agreement for Lewis County; NOW, THEREFORE


BE IT RESOLVED that the aforesaid agreement is hereby approved, with an effective date of September 1, 2002, and the Board of County Commissioners is authorized to sign the same.

DONE IN OPEN SESSION this 26<sup>th</sup> day of August, 2002.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

  
Chairman

  
Member

  
Member

APPROVED AS TO FORM:

JEREMY RANDOLPH, Prosecuting Attorney

By: 

Douglas E. Jensen, Chief Civil Deputy

ATTEST:

  
Karisa Duffey, Clerk of the Board

- seal -



**RESOLUTION NO. 02 -** \_\_\_\_

**PAGE 1 of 1**

# LEWIS COUNTY COMMISSIONERS



Lewis County, WA • Since 1845

LEWIS COUNTY COURTHOUSE  
351 NW NORTH STREET  
CHEHALIS, WA 98532-1900  
(360) 740-1120 • FAX: (360) 740-1475  
TDD: (360) 740-1480

**ERIC JOHNSON**  
First District

**RICHARD GRAHAM**  
Second District

**DENNIS HADALLER**  
Third District

**Connie Robins, CPA**  
Chief Administrative Officer

**Sheila Unger**  
Administrative Coordinator

August 13, 2002

Mr. Ray Wheeler, Mayor  
City of Winlock  
P.O. Box 777  
Winlock, WA 98596

**Re: RESOLUTION #02-363, APPROVING AN AGREEMENT BETWEEN  
LEWIS COUNTY AND THE CITY OF WINLOCK FOR BUILDING CODE  
ENFORCEMENT AND INSPECTION SERVICES**

Dear Mr. Wheeler:

Enclosed please find your copies of the above-referenced **resolution** and an original **agreement**. Both of these documents were approved by the Board of County Commissioners at their meeting held Monday, August 26, 2002.

If you have any questions, please call me at (360) 740-1419.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

Karisa Duffey, Clerk of the Board

Enclosure

Cc: Mike Zengel, Community Development Director  
Kathy Korpi, City of Winlock  
City of Winlock

f: BOCC Meeting folder

# BUILDING CODE ENFORCEMENT AND INSPECTION AGREEMENT

## Authority for Agreement:

Chapter 39.34 RCW  
Chapter 19.27 RCW

## CODE SERVICE PROVIDED:

- ☒ Uniform Building Code
- ☒ Uniform Mechanical Code
- ☒ Uniform Fire Code
- ☒ Uniform Plumbing Code
- ☒ Washington State Regulations for Barrier-Free Facilities
- ☒ Washington State Energy Code for Dwellings
- ☒ Washington State Ventilation and Indoor Air Quality Code for dwellings
- ☐ Other:
- ☒ Fire Investigation Services
- ☐ Flood Ordinance Enforcement

## SERVICE LEVEL DESIRED:

- ☐ On Call Service
- ☒ Full Service

THIS AGREEMENT entered into this 13 day of Aug, 2002, by and between the City of Winlock, a municipal corporation, referred to as "City" and the County of Lewis, a municipal corporation, a political subdivision of the State of Washington, referred to as "County".

### A. FULL SERVICE AGREEMENT

1. During the term of this agreement, the County agrees to enforce and administer the codes designated above for the City within its corporate limits.
2. The County shall provide all forms and notices required for administration of the above designated codes in the City.
3. All permits required to be issued pursuant to such codes shall be issued by the Lewis County Community Development Department.
4. With respect to each code containing a fee schedule, the City shall enact a fee schedule identical to the schedule in force in the County, including all amendments now or hereafter enacted.
5. Where the code to be enforced does not contain a fee schedule, the City shall call for such assistance as it requires and shall pay the County on an hourly and mileage basis at the rate and under the conditions established in paragraph B.2 of this agreement.
6. The County shall collect all fees indicated by the fee schedule and shall retain all permit fees collected as compensation for services provided for herein.
7. Violations of the designated codes shall be prosecuted by the City and any moneys collected pursuant to prosecutions shall be paid over to the treasurer of the City.

### B. ON-CALL AGREEMENT

1. During the term of this agreement, the County, by and through its Community Development Department, does agree to furnish on behalf of the City such building code administration services as may be provided by the State Building Code or City ordinances enacted thereto as may be required by the City.

day of each month, or upon the date of termination of this agreement, whichever occurs first.

**C. RATE CHANGES**

1. Fee schedules, hourly and mileage rates provided herein may be revised annually, said revision to be accomplished no later than the 1<sup>st</sup> day of December of a calendar year, to be effective on January 1<sup>st</sup> of the succeeding calendar year.

**D. TERMINATION**

1. This agreement shall be effective from the date of execution and shall run continuously until terminated by either party. Termination may be made by either party at its convenience with 30 days notice.

IN WITNESS WHEREOF this agreement was executed by the parties on the date first herein above recited.

CITY OF WINLOCK, WASHINGTON  
A municipal corporation

By: Raymond J. Wheeler  
Mayor

ATTEST

Katherine M. Korpi  
City Clerk/Treasurer

BOARD OF COUNTY COMMISSIONERS,  
LEWIS COUNTY, WASHINGTON

Richard A. Miska  
Chairman

ATTEST:

Edna J. Latham  
Clerk of the Board

APPROVED AS TO FORM:  
Prosecuting Attorney

By: [Signature]

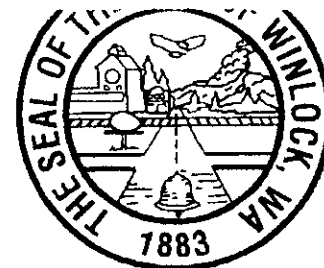
Dennis Hadaller  
Member

Vin Johnson  
Member

# City of Winlock

323 N.E. First Street  
PO Box 777  
Winlock, WA. 98596-0777

(360) 785-3811  
Fax 785-4378  
[wincity@toledotel.com](mailto:wincity@toledotel.com)



August 13, 2002

Lewis County Community Development  
Attn: Mike Zengel  
Building Department  
350 N. Market Blvd  
Chehalis, WA 98532

RE: CITY OF WINLOCK/LEWIS COUNTY BUILDING AGREEMENT

Dear Mike,

Enclosed is the Building Code Enforcement and Inspection Agreement signed by Mayor Lee Wheeler. Please let us know what else is needed to process this agreement.

Thank you for your cooperation.

Sincerely,

Katherine M. Korpi  
Clerk Treasurer

